

**TENDER NOTICE****Sub: "Inviting Tender for supply of Items as per prescribed specifications BY NITI AAYOG for setting up ATAL TINKERING LAB AT KENDRIYA VIDYALAYA NO.4 AFS GWALIOR."**

Sir/Madam,

Kendriya Vidyalaya Sangathan, an Autonomous Body funded by MHRD, Government of India is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt. Employees among others.

2. Sealed competitive quotations from the **shortlisted firms (as per list of NITI Aayog), who operate in M.P. ,CG & U.P. areas and having their office at Gwalior/or nearby within easily approachable distance, from where they could provide the training ,logistic & Technical support to the lab for its pre and post establishment,** are invited by the undersigned on behalf of Kendriya Vidyalaya Sangathan for supply of the following items/services as per NITI Aayog Circular :

Sl. No.	Brief description of goods	Specifications	Quantity (approx)	Place of delivery
1.	Items as per specifications of NEETI AAYOG under Packages P1,P2,P3& P4	As per the specifications in the circular of NITI Aayog	As shown in the NITI Aayog circular enclosed	KV 4 AFS Gwalior
2.	Consumables as per the list of NITI Aayog circular list attached.			
3.	AMC for 03 Years, Comprehensive warranty as per guidelines of NITI Aayog circular.			
4.	Training to the staff and students .			

**3. Bid Price**

- a. The contract shall be for the supply of the above mentioned items/services to the KVS. The bidder shall quote the item / services in the format of quotation (Enclosed). No correction is allowed. Any specific feature/service offered by the firm may be attached as separate enclosure. **The format should be copied on the letter head of the firm.**
- b. Unit price shown in the financial Bid will be inclusive of taxes, duties, packing, forwarding, freight etc Any charge in the taxes (except ST/VAT) shall have no effect on the price during the schedule delivery period.
- c. The prices quoted by the bidder shall remain fixed during the period of the contract and not subject to variation on any account . Please follow NITI Aayog guidelines in this regard
- d. The prices should be quoted in Indian Rupees only.
- e. Each bidder shall submit only one quotation;

- f. Quotations are not acceptable if submitted through e-mail/Fax etc.
- g. The bid should be submitted along with EMD for Rs.5000/-by bank draft in favour of “Principal, **Kendriya Vidyalaya No.4 AFS Gwalior**”. No cheques are acceptable.
- h. The firm should enclose copy of registration certificate of VAT/GST/IT/PAN (whichever is applicable) and also required to present originals at the time of awarding of contract.

**4. Validity of quotations**

The quotation shall remain valid for the period of contract for establishing the ATL LAB and for providing pre and post training etc. to the Vidyalaya.

**5. Evaluation of quotations:**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

- a) Properly signed, and
- b) Conform to the terms and conditions and specifications of NITI Aayog.

The evaluation would be done for all the items/services put together. The items/services for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. **The purchaser shall keep in mind that the rates quoted shall be competitive and do not in any manner whatsoever compromise with the quality of items and services to be provided by him as per the terms and conditions.** Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest. However, this does not restrict the purchaser from imposing any further conditions before awarding the contract.

In case any conflicting position between Tender document and the policies and guidelines of NITI Aayog Govt. of India, the later shall prevail.

**6.Award of contract:**

- (a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 3(b) and 5 above;
- (b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiry of the quotation validity period;

- c) The Notification of Award shall clearly specify any change in the unit price or any other terms and conditions accepted.
- (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods/services.
- (e) Payment shall be made within 15 days after the Establishment of lab completed.
- (f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- (g) The successful bidder has to deposit **performance security** with the KV an amount of Rs. 25000/- in favour of "**Principal Kendriya Vidyalaya No.4, AFS, Gwalior**" in the form of Bank Draft at the time of award of contract. The EMD of Rs.5000/-will be adjusted against the security Deposit amount, if paid by DD.

**7. Last date and time of receipt of quotations:**

You are requested to drop the sealed quotations in the office at Kendriya Vidyalaya No.4 AFS Gwalior office with super scribed on the envelope as "**Quotations for ESTABLISHMENT OF ATAL TINKERING LAB,PROVIDING TRAINING & TECHNICAL SUPPORT**" on or before 22.01.2018 (15:00 hours). The quotations shall be opened on 22.01.2018 at 16:00 hrs. in the office of the Principal. The bidders or their representatives who choose to be present at the time of opening of quotations are invited to the institute to attend the proceedings.

Yours faithfully,



Name: (Mahendra Pratap Singh)

Designation : IC PRINCIPAL

KendriyaVidyayaNo.4 AFS Gwalior

For and on behalf of the Kendriya Vidyalaya Sangathan

**Encl: 1. NITI Aayog specification & List of items (P1,P2,P3&P4)**

**2. Guideline for Vendors as per NITI Aayog circular**

**3. Terms & Conditions**

## **TERMS AND CONDITIONS**

- (1) The firm should be registered with NITI AAYOG and follow the specifications and guidelines as per circulars of NITI AAYOG in this regard.
- (2) The firm should have its local office in Gwalior or near by at a reasonable distance at a verifiable address to ensure efficient post project services , logistic and Technical support .
- (3) The firm should have experience in establishing lab and in training of students and teachers to run the lab.
- (4) The firms which have been dealing in MP,C.G. and UP Areas will be given priority.
- (5) The firm will submit the plan, projects and modules of training and syllabus with the quotation for class VII to XII.
- (6) The firm shall be quoting the rates for Package No.P1,P2,P3&P4 separately( Item wise cost) and the rates shall be finalized based on the total cost of all packages.
- (7) The firm shall give a presentation of their programmes and projects undertaken by them in other Vidyalayas/Institution if committee desires to .
- (8) The proforma for quoting rates should be on the letter pad of the firm having all statutory details of the firm properly signed by the proprietor.



\_ IC PRINCIPAL

**PROFORMA FOR QUOTING RATES**  
**FOR**  
Establishment of ATL IN KENDRIYA VIDYALAYA NO.4 GWALIOR

1. Name of the firm : \_\_\_\_\_
2. Name of the Proprietor : \_\_\_\_\_
3. Address of the Firm : \_\_\_\_\_
4. Address of Local Office from where the services will be provided : \_\_\_\_\_
5. Telephone No. : \_\_\_\_\_
6. PAN, IT, Registration No., & GST, (COPIES TO BE ENCLOSED) : \_\_\_\_\_

Particulars	Total amount without Tax	GST/ Tax if any IN RS.	Sales Tax IN RS.	Total IN RS.(2+3+4)
1	2	3	4	5
(I)TOTAL COST OF ITEMS AS MENTIONED IN PACKAGE NO.1 (Attach Item wise price list separately)				
PACKAGE NO.2 (Attach Item wise price list separately)				
PACAKGE NO.3 (Attach Item wise price list separately)				
PACKAGE NO.4 (Attach Item wise price list separately)				
(II) TOTAL OF (P1 TO P4)				
GRAND TOTAL (II+III)				
Details of class wise curriculum of activities for classes 6 <sup>th</sup> to 12th, training schedule and Tech Support, AMC etc. schedule.				

### **DECLARATION**

I have gone through the Tender proforma, TERMS AND CONDITIONS of KV 4 AFS , Gwalior, AND guide lines of NITI Aayog carefully and agree to offer to supply above noted items to the Institute as per the terms and conditions mentioned in the tender without any deviation, whatsoever at the rates quoted in the column No. 5 of above.

Date: \_\_\_\_\_

**Signature with date and stamp**

Place: \_\_\_\_\_

*Signature of Bidder*