Sub: "Invitation for Tender for supply of FURNITURE ITEMS in K.V.4 AFS Gwalior - reg."

Sirs/Madam,

Kendriya vidyalaya Sangathan an autonomous body funded by MHRD, Government of India is a society registered under societies Registration Act, 1860. The Sangathan administers the scheme of kendriya vidyalayas set up imparting education to the children of transferable central Govt. Employees among others.

2. Sealed competitive from the **Registered Firms** are invited by the undersigned on behalf of kendriya vidyalaya Sangathan for the supply of the following items:

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Brief description of goods</th>
<th>Specification</th>
<th>Quantity (Approx)</th>
<th>Delivered Period</th>
<th>Place of delivery</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>DUEL DESK FOR SECONDARY SECTION Two seater (angel frame with laminated top)</td>
<td>ATTACHED</td>
<td>50</td>
<td>ONE MONTH</td>
<td>Kv-4 Gwl</td>
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<tr>
<td>2.</td>
<td>Duel desk Primary section (three seater) Attached</td>
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<td>3.</td>
<td>Student chair for primary section Attached</td>
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<td>4.</td>
<td>Hexagonal table with popular brand Wood top with dark laminated mica top</td>
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<tr>
<td>5.</td>
<td>Steel almirah ful size (Door 20 Guage) Body 22 Gaze</td>
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<tr>
<td>6.</td>
<td>Office table (size 6*4) Office chair (executive)</td>
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<td>7.</td>
<td>Teachers table, Teachers Chair (Wooden)</td>
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<td>8.</td>
<td>Supreme plastic chair with red cushion</td>
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<tr>
<td>9.</td>
<td>Green Board size 4*10</td>
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<td>10.</td>
<td>Display Board .3*4</td>
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<tr>
<td>11.</td>
<td>Notice Board 3*4</td>
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</tbody>
</table>

3. Bid Price

**a.** The contract shall be responsible for the supply of the above mentioned items to the KVS. The bidder shall quote the item / services in the format of quotation Enclosed). No correction is allowed.

**b.** Unit price shall in the financial bid will be inclusive of taxes, duties packing forwarding freight etc. (other than service Tax/Vat). Ant charge in the taxes (Except ST/VAT) shall have no effect on the price during the schedule delivery period. ST/VAT charges will be paid extra as per actual. Wherever applicable
c. The prices quoted by the bidder shall remain fixed during the period of the contract and not subject to variation on any account i.e for one year from the date of award of the contract.

d. The prices should be quoted in Indian Rupees only.

e. Each bidder shall submit only one quotation;

f. Quotations are not acceptable if submitted through e-mail/Fax etc.

g. The bid should be submitted along with EMD for Rs.10000/- (Ten Thousand Only) Plus 500/- if tender document has been down loaded from the Web site of KV by the means of bank draft in favour of “Principal, Kendriya Vidyalaya No. 4 AFS Gwalior”. No cheques are acceptable.

h. The firm should enclose copy of registration certificate of the firm and VAT/ST/IT/PAN proof (whichever is applicable) and also required to present originals at the time of awarding of contract.

4. **Validity of quotations**
The quotation shall remain valid for a period not less than 90 days after the deadline specified for submission of quotations.

5. **Evaluation of quotations:**
The Purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which are:

a) Properly signed, and

b) Conform to the terms and conditions and specifications.

The evaluation would be done for all the items/services put together. The items/services for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The bidder who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. The purchaser shall keep in mind that the rates quoted shall be competitive and do not in any manner whatsoever compromise with the quality of items and services to be provided by him as per the terms and conditions. Purchaser will award the contract to the responsive bidder whose total cost for all the items put together is the lowest. However, this does not restrict the purchaser from imposing any further conditions before awarding the contract.

6. **Award of contract:**

(a) The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 3(b) and 5 above;

(b) The bidder whose bid is accepted will be notified of the award of the contract by the Office prior to expiration of the quotation validity period;
c) The Notification of Award shall clearly specify any change in the unit price or any other terms and conditions accepted.

d) Normal commercial warranty/guarantee shall be applicable to the supplied goods/services.

e) Payment shall be made within 15 days after the event is completed on each occasion, provided the bills are submitted within a day or two after the completion of the course.

f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

g) The successful bidder has to deposit performance security with the KV an amount of Rs. 25000/- in favour of “Principal Kendriya Vidyalaya No.4 AFS Gwalior” in the form of Bank Draft at the time of award of contract. The EMD of Rs.10000/- will be adjusted against the security Deposit amount, if paid by DD.

h) The purchaser may on its discretion to show the sample OF ITEMS TO BE SUPPLIED before the supply without painting it for inspection of the purchase committee.

7. Last date and time of receipt of quotations:

You are requested to deposite or send the sealed quotations in the office at Kendriya Vidyalaya No.4 AFS Gwalior office with super scribed on the envelope as “Quotations for the supply of SUPPLY OF FURNITURE ITEMS FOR 2016-2017” or before 31.08.2016 (15:00 hours).

The quotations shall be opened on 31.08.2016 at 16:00 hrs. in the office of the Principal. The bidders or their representatives who choose to be present at the time of opening of quotations are invited to the institute to attend the proceedings.

Yours faithfully,

______________________________
Signature

Name: (Munendra Singh)

Designation: PRINCIPAL

Kendriya Vidyalaya No.4 AFS Gwalior

For and on behalf of the Kendriya Vidyalaya Sangathan


**APPLICATION PROFORMA**

**FOR SUPPLYING OF FURNITURE ITEMS**

1. Name of the firm

2. Name of the Proprietor

3. Address

4. Telephone No.

5. License No.

6. PAN, TIN, TAN, IT, Registration No., ST (Attach all proof)

7. Rate quoted per item (As per SPECIFICATION)

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Total amount without Tax</th>
<th>Service Tax if any</th>
<th>Sales Tax/VAT</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>DUEL DESK TWO SEATER</td>
<td></td>
<td></td>
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<tr>
<td>Structure of angle iron 2.5 MM THICK 18 Gauge with back (see the specification) LAMINATED TOP 900*450 MM on popular wood ISI mark 18 MM THICK with sagon breeding on the boarders</td>
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<tr>
<td>DUEL DESK THREE SEATER</td>
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<tr>
<td>Structure of ANGEL IRON 2.5 MM THICK 18 Gauge with back LAMINATED TOP ON POPULAR WOOD ISI mark 18MM THICK WITH SAGON BREEDING ON THE BOARDERS</td>
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<tr>
<td>STUDENT CHAIR</td>
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<tr>
<td>Angel iron frame 32<em>32</em>3 / 2.5 mm thick 18 gauge fitted with ISI mark MDF Board 18mm with laminated top. (see the specification with the tender document) with back support.</td>
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<tr>
<td>HEXAGONAL TABLE</td>
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<tr>
<td>Angel iron frame 26&quot;*26&quot;*23&quot;*47&quot; / 2.5 mm thick 18 gauge fitted with ISI mark MDF board 18mm with laminated, terminate and scratch proof top in the cherry or red of yellow colour</td>
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<td>STEEL ALMIRAH FULL SIZE</td>
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<tr>
<td>OFFICE TABLE (SIZE 6*4)</td>
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<tr>
<td>OFFICE CHAIR EXECUTIVE</td>
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<tr>
<td>TEACHERS TABLE, TEACHERS CHAIR WOODEN</td>
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<tr>
<td>SUPREME PLASTIC CHAIR WITH RED KUSAN</td>
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<tr>
<td>GREEN BOARD 10*4</td>
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<tr>
<td>DISPLAY BOARD 3*4</td>
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<tr>
<td>NOTICE BOARD 3*4</td>
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</table>

8. Declaration:
I have gone through the tender proforma of KV 4 AFS, Gwalior carefully and agree to offer my services to the institution as per the terms and conditions mentioned in the tender without any deviation, whatsoever at the rates quoted in the column No.5 of above.
I have deposited Rs.10000/- towards EMD by Demand Draft No._________ dt.____________
Drawn in favour of "Principal Kendriya Vidyalaya No.4 AFS Gwalior"
Date:_________ Signature with date and stamp

Signature of Buyer

Signature of Bidder
ALL STEEL DUAL DESK( Three Seater Junior)

Spn No. : - SF19E0012
OVERALL SIZE: (L)1143 x (W) 890 X (H) 760/480mm.
(Without back rest & without shelf)

SPECIFICATION:-

1. The overall design & appearance shall be as shown in the fig.
2. Angle iron frame 32x32x3/2.5mm. Min. thick, duly welded.
3. Top/Seat shall be of 1.00 mm (20 gauge ) C.R. sheet and all edges shall be formed covering the angles.
4. Cross and straight supports as shown in figure shall be made of MS flat 18x4mm thick duly welded with the frame.
5. Corner plates of 1.00 mm thick CR sheet 24nos the exposed edges of the corner plates should be folded towards inside to avoid the sharp edge. (Not shown in fig.)
6. No sharp edge on any part of dual desk shall be allowed,
7. Please refer “General Requirement”.
ALL STEEL DUAL DESK
Spin No. : - SF19E0013
OVERALL SIZE: (L)1143 x (W) 890 X (H) 900/450/760 mm.
(With back rest & with one shelf covered from 3 sides)

SPECIFICATION:-

1. Angle iron frame 32x32x3/2.5mm. Min. duly welded.
2. Top/Seat shall be of 1.0 mm (20 Gauge) C.R. sheet and all edges shall be formed covering the angles.
3. one shelf made of 0.8 mm CR sheet covered from 3 sides shall be provided at 100 mm below the top duly welded or ribbed.
4. One lengthwise back rest of 125 mm width made of 0.8 mm CR sheet shall be provided duly welded.
5. Other details shall be as per spin no. SF19E0012
DUAL DESK (Two seater)  
(With Angle iron frame)  
900x900x900/450/760mm  
Spn No. : SF9E0014

TYPE  
: Steel structure of MS angle & ISI marked prelaminated MDF board top, Seat & Back rest.

13. TOP  
: 900x450mm made of 18mm THK. ISI Marked Pre Laminated MDF Board IS-14587-1998, in approved shade with half round lipping with thinner polish or touch wood polish.

14. SEAT & BACK  
: 900x295mm made of 18mm THK. ISI Marked Pre Laminated MDF Board IS-14587-1998, in approved shade with half round lipping with thinner polish or touch wood polish. Desk top, Bench seat & back should be screwed and fixed with nut bolt & washer. And also Provide suitable back support

WOOD  
: Teak Wood.

PAINT  
: Two coats of air drying synthetic paint over two coats of metal primer.

STRUCTURE  
: Made of MS angle 32 x 32 x 3/2.5 mm welded and one coat of metal primer of reputed made shall be applied after proper surface finishing and applying putty on the surface and over it one under coat and one final coat of superior quality synthetic enamel paint of standard make and ISI market confirming to IS- 2392 shall be applied in Grey shade. The whole consignment of supply order shall be painted in the same shade only.
DUAL DESK (Two Seater)
Spn No.: SF19E0015
(With angle iron frame)
1050 x 890 x 900/450/760 mm

TYPE
15. TOP
Steel structure of MS angle & ISI marked prelaminated MDF board top, Seat & Back.
1050 x 450 mm made of 18 mm THK. ISI Marked Pre Laminated MDF Board IS-14587-1998, in approved shade with half round lipping with thinner polish or touch wood polish.

16. SEAT & BACK
1050 x 295 mm made of 18 mm THK. ISI Marked Pre Laminated MDF Board IS-14587-1998, in approved shade with half round lipping with thinner polish or touch wood polish. Desk top, Bench seat & back should be screwed and fixed with nut bolt & washer providing 25 mm x 25 mm rails frame work at around inside the angle structure beneath the top & back rest.

WOOD
PAINT
STRUCTURE
Teak Wood.
Two coats of air drying synthetic paint over two coats of metal primer.
Made of MS Angle 32 x 32 x 3/2.5 mm welded and one coat of metal primer of reputed make shall be applied after proper surface finishing and applying putty on the surface and over it one under coat and one final coat of superior quality synthetic enamel paint of standard make and ISI marked conforming to IS-2392 shall be applied in Grey shade. The whole consignment of supply order shall be painted in the same shade only.
STUDENT CHAIR

CODE No. : SF19E0008
(Steel Structure M.S. Angle Iron frame with MDF Board)
890 x 395 / 370 x 480

TOP
18mm thick ISI Mark pre laminated MDF Board IS: 14587-1998 (with upto date amendment) in approved shade with half round lipping with thinner polish or touch wood polish.

STRUCTURE
Made of M.S. Angle Iron Frame 32x32x3/2.5mm thick duly welded.

PAINT
Two coats of air drying synthetic enamel paints of Asian/Burger/Nerolac/Shalimar made over two coat of metal primer for pipe structure.